



Custom Trip Planning Form

141 Stony Circle, Suite 260, Santa Rosa, CA 95401

P: 707-526-2922 F: 707-526-9147

Travel Advisor: _____

Client Name(s): _____

Address: _____

Phone: _____

Travel Dates: _____

Destination(s): _____

Food & Wine Trails' "Customized Trip Planning" bypasses the tour wholesaler and uses our worldwide contacts to give you the perfect itinerary. The advantage is that you receive an individualized vacation that uses hotels and suppliers that you can count on, at frequently less expensive prices than buying a similar trip on your own or through a prearranged tour.

How does this work? Customized trip research and planning is billed at \$75 per hour, with a required \$200 retainer and cost minimum. We will itemize and bill additional for any required currency conversion and credit card fees, and long distance phone, fax and overnight courier costs. The F&WT trip counselor will give the client an advance estimate of the time needed to organize the trip, and will provide periodic progress reports throughout the trip planning process. The trip counselor will gain your approval if the planning process exceeds the original cost or time estimate. We view this process as a collaborative effort and want to gain your input. We do need to note however that adding or changing the original itinerary will increase the time and cost that is necessary to plan the trip.

Advance deposit payment of \$ _____

Payment of this fee indicates your acceptance and understanding of this agreement. This agreement can also serve as an authorization for the trip counselor to use your credit card

_____ / _____ / _____ , credit card expiration date and the security code.

For payment of the above deposit, and to procure such services as air transportation, rental car, train and hotel arrangements.

"I approve the \$75.00 hourly rate for a trip planning time estimate of _____ hours."

"I understand the terms of the Customized Vacation and approve the use of my credit card."

Signature _____ Date _____